









***Wakefield District Health and Care
Partnership
– Provider Payments and Care Packages***




Introduction

-  House keeping
-  What this presentation is going to cover
-  Introduction to the project team and *adam*
-  Please keep all questions until the end




Purpose of Event

-  The Wakefield District Health and Care Partnership (as part of the West Yorkshire Integrated Care Board) have partnered up with *adam* to implement brokerage and contracting services for all NHS funded Care Homes and Domiciliary Care packages
-  There is currently various arrangements/contracts in place with providers which results in fragmented brokerage and other inefficiencies – the introduction of the new system will improve these significantly
-  New process will improve experience for all stakeholders – **providers will benefit from one-stop-shop approach, covering contracting and payments**
-  *adam* representative will soon give a system and process overview and provide information on how to sign-up


What are the changes?

-  The new brokerage tool will replace current package sourcing processes and will enable providers to more smoothly pick up packages that fit within their availability
-  This will be facilitated through the distribution of detailed individual Service Plans, outlining the specific needs of potential clients – providers committed to delivering high quality care will need to express their interest and why they are suitable for the care package to be considered by the Partnership
-  Streamline payments approval process to enable providers to be paid quickly


Provider benefits

-  You will benefit from a consolidated payments approach
-  Improved communication with Wakefield CCG regarding your packages
-  Clearer oversight of contract information

New process

 In completing your registration, you will be required to select specific areas of care that you would like to receive referral notifications for – linked to Partnership’s needs analysis

 Once enrolled onto your chosen categories (below), you will start to receive notifications of appropriate opportunities, which you can either accept or decline

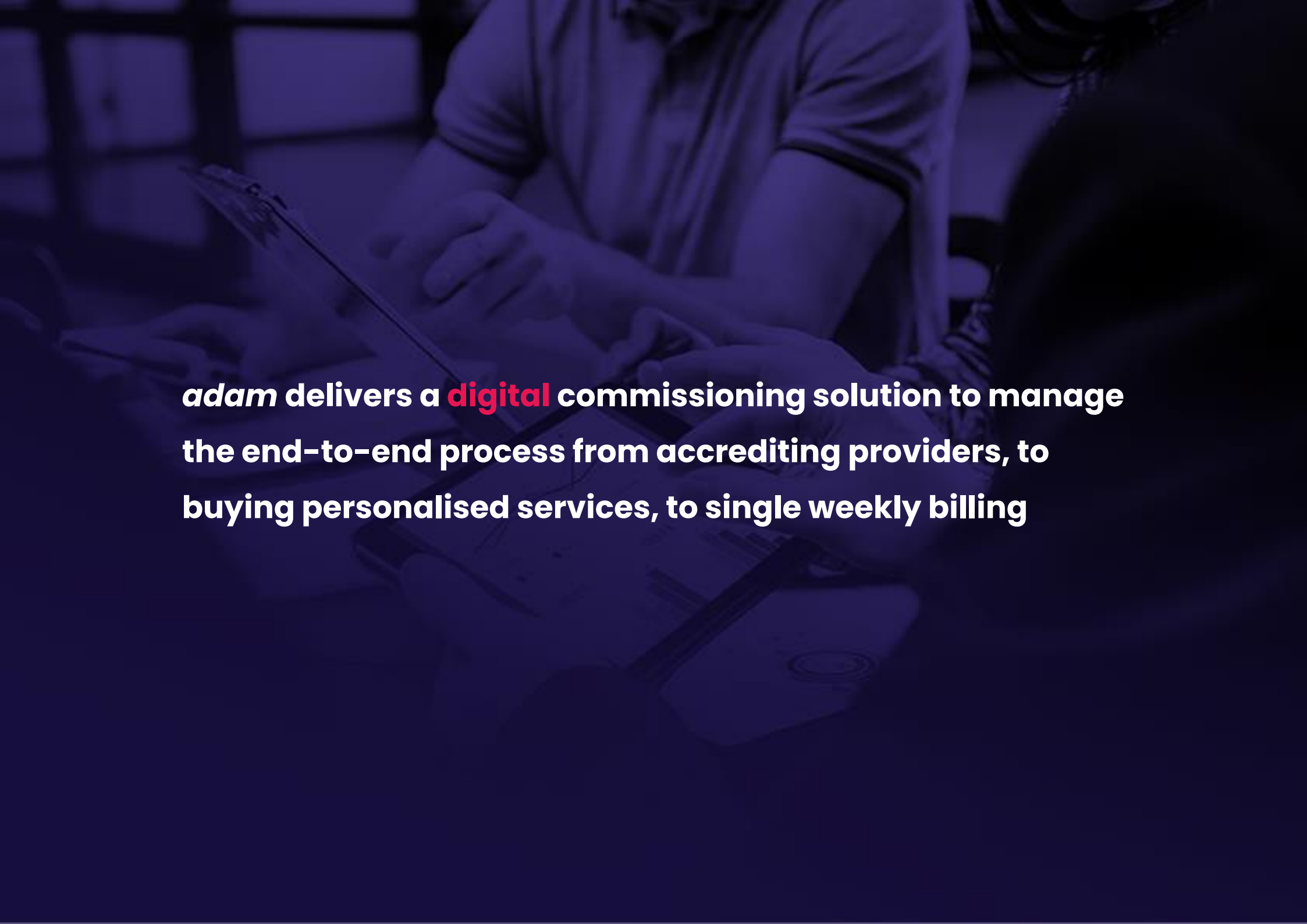
 This will save you time as you will not have to manually answer calls to decline opportunities that you are not able to fulfil

Service Categories



Introducing adam

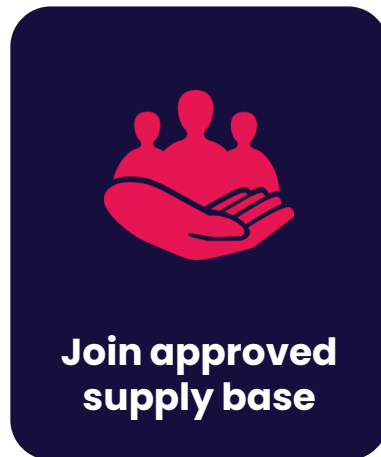
adam



adam delivers a **digital** commissioning solution to manage the end-to-end process from accrediting providers, to buying personalised services, to single weekly billing

View public sector opportunities

adamproviders.co.uk



View criteria

Register services

Application review



Updating contracts

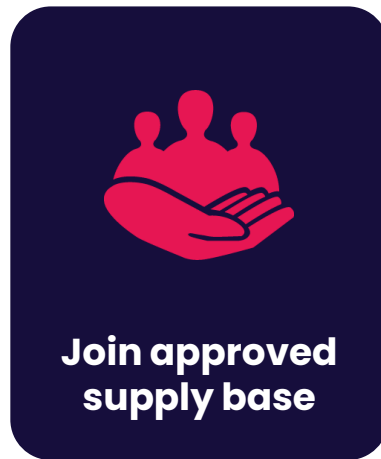
Invoicing

Contract management

adam

View public sector opportunities

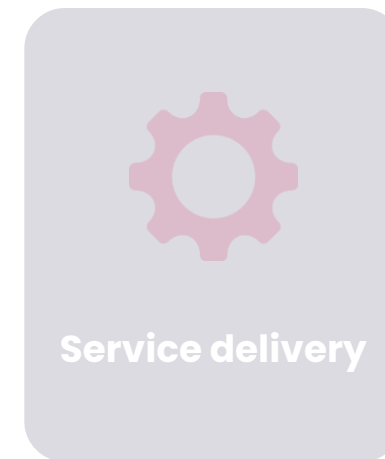
adamproviders.co.uk



View criteria

Register services

Application review



Updating contracts

Invoicing

Contract management

adam

Terminology & useful links

- www.sproc.net – the platform being used
- **adam** – the company that owns the SProc.Net system
- adamproviders.co.uk – the 'shop window' to view opportunities and how to register
- **Accreditation and Enrolment (A&E)** – selection criteria required to be approved on SProc.Net
- **Service Agreement (SA)** – a contract to deliver the care
- **Service Receipt (SR)** – the receipt/invoice for the delivery of care
- **Self Bill** – system generated Invoice

Becoming an approved provider



Registration

SProc.Net

Company Name

Address

Details for 1st User



Accreditation

Supplier agreement

Self-Bill agreement



Enrolment

Insurance documents

CQC documentation

Business Continuity Plan

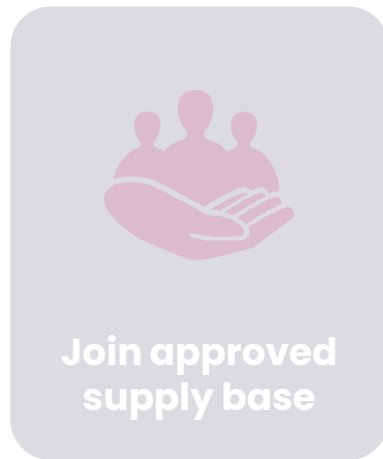
A close-up photograph of a person's hands holding a clipboard. The person's right hand is pointing at a document on the clipboard. The entire image is overlaid with a semi-transparent blue filter. The text 'System walkthrough' is centered over the image.

System walkthrough

A young boy with dark, curly hair is looking out of a window. He is wearing a thick, white, fur-lined winter coat. The scene is dimly lit, and the entire image is overlaid with a semi-transparent blue filter. The boy's expression is thoughtful as he gazes out. In the background, a window with curtains is visible, and a small Christmas tree can be seen through the glass. The text "Looking ahead" is centered over the boy's chest.

Looking ahead

View public sector opportunities



View criteria

Register services

Application review



Updating contracts

Invoicing

Contract management

25	26	27	28 February	01 March	02	03
Services Delivered						
04 SRs Submitted	05	06 Invoice Created	07	08 Self-Bill Generated	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 March
01 April	02	03	04	05 Payment Made	06	07

adam

Next steps

- **Visit adamproviders.co.uk**
- **Gather requisite documents for onboarding (see next slide)**
- **Complete the A&E Process**
- **Attend one of the upcoming Drop-In Sessions (Invites Pending)**
- **Look out for further communications regarding upcoming SProc.Net training sessions and portal updates**
- **Payments will be switching over onto SProc.Net from March, 2023 onwards**

Documents you will need:

Care Homes, Domiciliary / Care at Home agencies

- **Proof of Employer's Liability Insurance (£10m)**
- **Public Liability Insurance (£5m)**
- **Business Continuity Plan**
- **Safeguarding AND Mental Health Capacity Act Policy and/or Procedures**

Other Providers

- **Proof of Employer's Liability Insurance (£10m)**
- **Public Liability Insurance (£5m)**
- **Business Continuity Plan**
- **Safeguarding AND Mental Health Capacity Act Policy and/or Procedures**