

**London Construction Programme
Minor Works Supplier Briefing - Session 1
Monday 13 May 2019 – 12:15pm to 13:45pm**

Question	Response
As a supplier will I get visibility of the suppliers who are on the category?	The LCP will give an update as to how many suppliers are within your category. With a DPS suppliers can come off and on at any time. This will be updated on the Demand site.
Would you know how many suppliers are within the category when you bid?	Currently no, but this will be looked at before the DPS goes live
Street furniture, highways are missing. Will this be added?	Yes, we are aware of this area and we are going to add. Please give us a starting point of any categories specific to what you supply.
Most of my jobs will be in the lower, but our turnover will be in the higher price band. Band 2. Is where we get our work from?	We will review and provide an update on the price bands put in place.
Value bands should be based on contract value not Supplier turnover.	Note Taken
As a contractor we can have larger contracts but lower turnover.	Note Taken
We want smaller contracts but higher volume.	Note Taken
Only some companies will go for smaller contracts, this will need to be taken into account in relation the price bands.	Note taken
There is no set template in regards to submitting our offer.	Pricing will need to put in the online template. There is a field to upload documents, but it is up to the LCP member to determine whether uploads are required.
When are you anticipated on going live?	Establish early June. Go live early July
Are we prompted by email notifications on any tenders?	Yes, all requirements are sent out and you can access the <i>adam</i> system via mobile.
Can we have multiple email accounts?	Yes
If we already have Constructionline accreditation, do we have to complete the PAS 91 again?	We are looking at whether we can accept proof of Constructionline accreditation. Entry Guide 1 will clarify this & will be available via the Demand site once we establish.
Are all the works in Haringey going through the DPS?	Yes, all Haringey contracts are supplied via the DPS
Are you able to get feedback in relation the tender responses on quality?	Note Taken. The access agreements with Members will cover feedback.

**London Construction Programme
Minor Works Supplier Briefing - Session 3
Tuesday 14 May 2019 – 10:00am to 11:30am**

Question	Response
How many of the suppliers in the value band will the member go to?	They will need to go to all of the suppliers in that value band, there is no other option but to distribute to all suppliers within the value band.
Is there a quality criteria for the filters?	No, not to the filter as a whole but there is within the individual requirement.
Will the contractor be able to see how many suppliers they are bidding against?	No, they will not see but on a regular basis there will be an update of how many suppliers are within your category.
Is there an option to change your selected geographical region?	Yes, you can update your enrolment at anytime
The turnover of each supplier will change over the year, will we be placed in another price band?	Financial assessments will be carried out annually so changes in turnover will be captured.
What happens if no one applies a filter?	The requirement will go out to all suppliers in that service category.
Is there limit to the number of suppliers; is there someone who will be monitoring?	There is no limit but there are regular MI reports that will monitor the market and we will also hold supplier engagement events.
To find out the contract value you will need to read through the specification this is quite time consuming.	The Requirement summary on the adam system will indicate the scale of the project.
At the moment the LCP Major Works Framework has set rates & profit for each band, does this apply to Minor Works?	No, suppliers submit their price/quality offer bespoke to each requirement.
What is the evaluation criteria?	It is up to the Commissioning Organisation to set their evaluation criteria
After you have accepted a Requirement can you then decline?	Yes, you will also have the option to withdraw at any point.
There are a set of questions at the beginning, are these the same for everyone or just for specific filter	Yes, the same everyone. You will only answer these once. This is the AC & EN stage for getting on the DPS.
Can you exclude any supplier from tendering for bad performance?	No, it will be an option to suspend a supplier following further investigation by the LCP team. Abnormally low bids are monitored.
Is there capacity for Direct award?	No
If you submit a clarification question will all contractors see it?	Yes, all questions/answers are visible to all suppliers who have been accepted a requirement.
Is training free?	Yes
When you go live will the LCP members be listed?	Yes, all members will be listed on the Demand site.

London Construction Programme
Minor Works Supplier Briefing - Session 4
Tuesday 14 May 2019 – 10:00am to 11:30am

Question	Response
What happens if there is a variation to the contract?	Change Orders can be used to update contracts within the parameters of PCR 2015. Change Orders need to be agreed by both parties.
Can you restrict which parts of the platform staff have access to?	Yes, there are different 'user profiles' that staff can be allocated to which determine what they can see/do on the system. For instance, you can set someone up to be able to view a Requirement but not to submit an Offer against it.
How do the different pricing models, core rates, etc. work?	Doesn't operate the same as a FW, you will be asked to submit a costing
I'm already enrolled onto another DPS with another Borough. Do I need to complete another Enrolment for the LCP?	Yes
Is there an opportunity to add additional Service Categories?	Yes, if a gap is identified additional categories can be added.
Can we have multiple email addresses on our account?	Yes
Can members direct award on the DPS?	No, direct award is prohibited under PCR 2015.